

Grand Knights and Council Program Directors are invited to submit the programs conducted by their council for consideration for one of the State Program Awards that are awarded at the annual State Convention. This is an opportunity for your council to market what your council does in service to the Faith, Community, Family and Life. The councils' programs are not judged on the number of the activities conducted by the councils but by the benefits provided and the quality of the program write-ups. When submitting a program, keep in mind that you are marketing what your council does.

Required Application

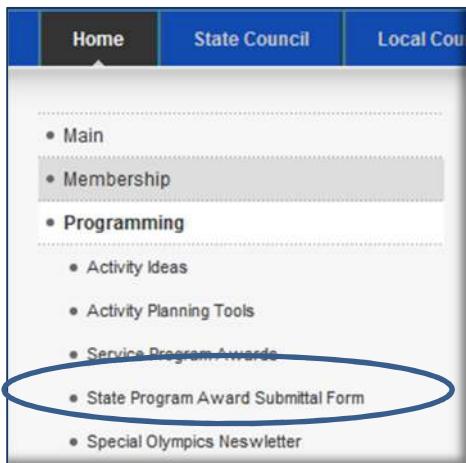
The State Program Award Submittal form is located on the New Hampshire State Council web page.

Deadline for Award Submittals:

The council programs need to be submitted by March 15th of the fraternal year. This deadline allows for the time for processing the submittals for the different program categories for judging.

Access to the State Program Award Submittal Form

The State Program Award Submittal form can be accessed from the NH State Council home page under the Programming menu.



Completing the State Program Award Submittal Form

After launching the submission form from the Programming menu, complete each of the fields. Fields marked with an (*) are required fields.

State Program Award Form

Submitter's Email (*)

Category (Mark One) (*)

☐ Community ☐ Faith ☐ Family ☐ Life

Select Council Number (*)

Please Select ▼

Project Title (*)

Date Project Conducted

Purpose of Activity (*)

0/500

Scroll down the form and complete the Project Details. This is where you market the program you are submitting.

Project Detail (*)

0/2000

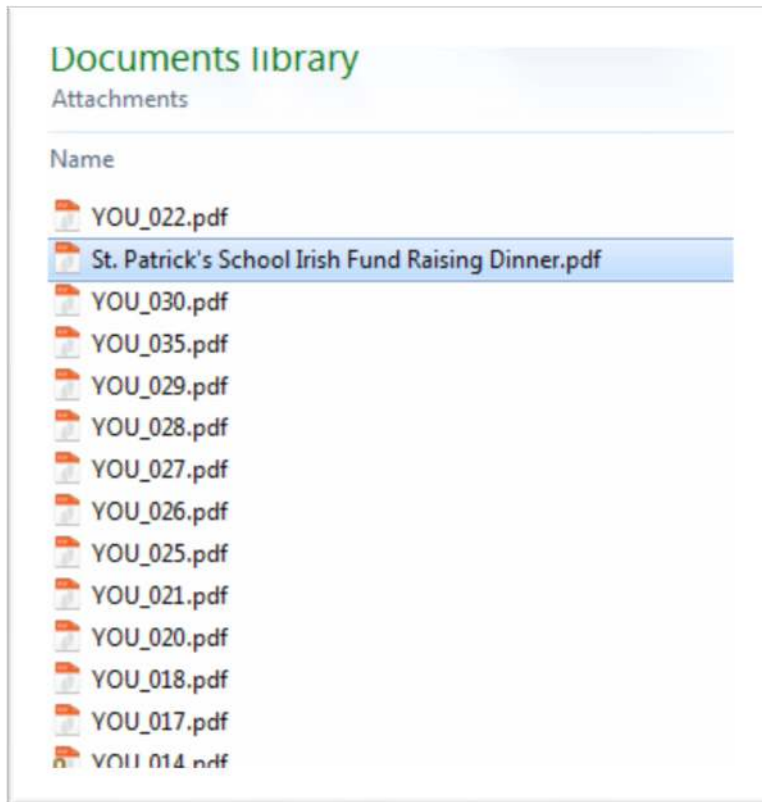
Attaching Files:

There are two file upload buttons. Assemble the pictures, flyers, newspaper articles, etc., that support your project. If all possible scan the attachments and insert into a Word document with captions that describe the attachments (Word Attachment Template is provided on the State Council Programming page).

In naming the file, avoid using characters (% , #, &), and use a short file name. The file will be linked to the submittal record.

Program File 1 Upload	<input type="text"/>	<input data-bbox="716 541 873 579" type="button" value="Browse..."/>
Program File 2 Upload	<input type="text"/>	<input data-bbox="716 636 873 674" type="button" value="Browse..."/>

Select file to add



Submitting the Program:

After you have completed all of the fields in the form, the last step is to submit. Prior to submitting, complete the CAPTCHA anti-spam field by placing a ✓ in the box, and then click on the [Submit Program](#) button.



After you submit the program, you will receive a confirmation screen, and a confirmation email.



Click on the [Continue](#) button to submit another program.

Service Award Voting Criteria

- ✓ Who benefited from this program/project?
- ✓ What was the benefit to the recipients?
- ✓ How many hours were expended in planning this program/project and how many members were involved?
Council/non-council members
- ✓ Is this program repeatable from year to year & could other councils adopt this program/project?
- ✓ How many hours and how many members were required to complete this program/project?
- ✓ What was the criteria used to determine if this program/project was successful?
- ✓ What did the council do to recognize the members who participated?
- ✓ What are the future plans for this program/project and are there changes recommended?
- ✓ Pictures, mostly of the work being done, not just a group photo at the end!!